



CITY OF ATLANTA

Job Announcement

AVIATION SECURITY SPECIALIST (D)

STARTING SALARY: \$ 38,962

Salary Grade: 19

Applications Accepted From: May 24, 2005 until June 10, 2005

Minimum Job Requirements

Applicants for this position must have a Bachelor's degree in Criminal Justice/Political Science, Public Administration, Aviation Management or related field and two (2) years of directly related professional experience in security and or airport operations required. Considerable knowledge of principal policies and procedures involved in monitoring and controlling access at large complexes as well as a familiarization with the federal aviation security rules and regulations and security procedures. Computer experience using Windows based systems is highly desirable. Must possess excellent verbal and written communication skills.

Licenses and Certificates

Applicants must have a valid Georgia Driver's License within 30 days of employment.

Duties of the Job

This employee Operates the computerized access control system, and monitors closed circuit television system to ensure surveillance of access points and control access of people and vehicles onto secured areas and other restricted areas of the airport. Provides assistance to persons requesting access, or those not familiar with access control procedures, such as contacting parties that do not have the required authorization in order to minimize delays or interruptions of normal business.

To Apply For This Job

Applications will be accepted weekdays during the hours 8:30 a.m. - 4:30 p.m., Monday through Friday.

Resumes will not be accepted in lieu of application.

Apply at: Department of Human Resources, 68 Mitchell Street SW, Suite 2107 Atlanta, GA 30335-0306.

Phone: (404) 330-6369

[www..atlantaga.gov](http://www.atlantaga.gov)

FAX: (404) 658-6157

Affirmative Action/Equal Opportunity Employer

The City of Atlanta is an Equal Opportunity Employer and does not discriminate on the basis of Race, Sex, Age, National Origin, Religion, Sexual Orientation, Gender Identity or Physical/Mental Disability (Except where physical requirements constitute a bona fide occupational qualification.)

The hiring authority will contact only those applicants they deem most appropriate for the position within 30 days of the expiration of this bulletin. No other communication will be sent regarding the status of your application."

The Examination For This Job Will Consist Of An Evaluation of Applicant Training And Experience. PERSONS MUST ALSO SUCCESSFULLY UNDERGO A FEDERAL BUREAU OF INVESTIGATIONS FINGERPRINT BASED CRIMINAL HISTORY RECORDS CHECK WITH NO DISQUALIFYING CRIMES WITHIN THE LAST 10 YEARS PRIOR TO ASSUMING THIS POSITION.